**City of Silver Lake Regular Session Minutes**

**Monday, December 16, 2024**

The Governing Body of the City of Silver Lake met in regular session at City Hall on December 16, 2024, at 5:30 PM with Councilmember Kenneth Wade conducting the meeting and the following Councilmembers also present: Joe Blubaugh, Brad Bryant, Jake Fisher, Michael Hamilton (5) absent: (0). Also present was City Attorney Todd Luckman, Public Works Superintendent Cary Deiter, Police Chief Doug Ashcraft, City Clerk Marie Beam and Assistant Clerk Sarah Glenn.

A motion was made by Councilmember Bryant to approve the minutes of the December 2, 2024 meeting as written. The motion was seconded by Councilmember Fisher and carried.

Claim vouchers in the amount of $37,835.53 were submitted to Council for appropriation. A motion was made by Councilmember Fisher and seconded by Councilmember Blubaugh that said Appropriation Ordinance be accepted as read and passed by a roll call vote of Aye: Joe Blubaugh, Brad Bryant, Jake Fisher, Michael Hamilton and Kenneth Wade (5) Nay: (0). The Ordinance was declared passed and numbered 2622.

A counter offer from Verizon regarding tower rent was discussed. Councilmember Blubaugh made a motion to accept the offer pending a final contract approved by Attorney Luckman. The motion was seconded by Councilmember Hamilton and the motion carried.

Council reviewed a transfer recommendation from Clerk Beam. Councilmember Bryant made a motion to proceed with the recommended transfer of $75,000.00 from the General Fund to the Capital Improvement Fund and a transfer of $30,000.00 from the Waterworks Fund to the Utility Reserve Fund. The motion was seconded by Councilmember Fisher and passed with all ayes. Councilmember Bryant requested that the Capital Improvement Plan be reviewed at the next meeting.

Clerk Beam reported the success of the *Small-Town Christmas* event held on December 7th at the Community Center to Council. Councilmember Blubaugh asked about any feed back that was received from the public. Superintendent Deiter reported that he had received a lot of very positive feedback. Councilmember Blubaugh thanked everyone who worked to make the event a success. Council directed the clerks to schedule the event for December 6, 2025 to coincide with the PTO Santa Breakfast. Superintendent Deiter discussed ways to improve the decorations for the next event. He also stated that he would wear a grinch costume to the event if one was purchased.

Due to several full-time employees being unable to use the vacation they had earned in 2024 Councilmember Blubaugh made a motion to make a one-time exception and allow the employees to roll an additional 25 hours of unused vacation to 2025. The motion was seconded by Councilmember Fisher and the motion carried.

Superintendent Deiter let Council know he passed his Water Operator Certification Test. He plans to begin training to take his Wastewater Operator Test in March. Deiter plans to present Council with a quote for a vehicle lift and the concrete work needed to install the lift in 2025. Deiter discussed the work they have been doing to improve drainage on Lake Street and the department’s plans to improve drainage in Little Lake Park as the weather permits.

With no further business to come before Council, Councilmember Fisher made a motion to adjourn the meeting at 6:01 PM. Councilmember Bryant seconded the motion, and with no further discussion, the meeting was adjourned.

Marie Beam, City Clerk